

**WAUKESHA COUNTY HEALTH AND HUMAN SERVICES
JOINT CONFERENCE SUB-COMMITTEE
MINUTES
Monday, December 6, 2010**

Board Members Present: Pauline Jaske, Joe Vitale, Dennis Farrell

Board Members Excused: Michael O'Brien, Janel Brandtjen

Staff Members Present: Dr. James Rutherford, Dr. Michele Cusatis, Janet Koller, Elizabeth Doria, Janet Rasmussen, Pat Russell, Cindy Buchholz

Staff Members Excused: Mike DeMares, Peter Schuler, Dr. Rada Malinovic, Donald Mauer, Mary Lu Visauer

Mr. Joe Vitale called the meeting to order at 1:30 PM.

Announcements:

There were no announcements.

Minutes:

The June 7, 2010 Joint Conference Committee Meeting Minutes were reviewed. Mr. Dennis Ferrell moved to approve the minutes as published. Supervisor Pauline Jaske seconded the motion. The Minutes were approved as published.

Hospital Services Update:

The following policies and procedures were presented for approval: Sexual Assault Victim, Inappropriate Physical Contact (new this year), Medication Errors, Medication Disposal for IP, CSP, Background Checks Caregiver Program, Staff Development. Dr. Rutherford explained that these policies and procedures were prepared, reviewed and approved by the Medical Staff. Planning Activity Design is a change to the format only. Dr. Cusatis and Janet Koller detailed the P&P's and identified any changes. Questions from the committee were addressed.

The committee voted on these policies and procedures as a group. Supervisor Pauline Jaske moved to approve the policies and procedures as a group. Dennis Farrell seconded the motion. The vote was unanimous, the motion passed, the policies and procedures were approved.

Hospital Statistics:

The hospital statistics for January through October 2010 were distributed. In October there were 68 admissions and 69 discharges. The average length of stay was 7.4 days with an average for the year of 6.6 days, with 6.2 budgeted. The average daily census was 17 for October and year to date 18. The average number of beds occupied was 19 (admission at midnight plus any admissions during the following day). Revenue for October 2010 was \$200,220.78. Dr. Cusatis explained the column "Lab" could be removed as it is now bundled with Medicare and not charged separately. Income from other counties is when we accept a patient under contract from another county. Admissions were budgeted for 1150 and projected at 979 actual.

Supervisor Vitale asked if we could expect any Medicare or Medicaid cutbacks? Dr. Cusatis stated there is talk about small reductions to hospitals, however, MHC is in a system called Inpatient Psychiatric Facility Perspective Payment System. No changes are being discussed at this time. Most in Medicaid patients are now in a managed care program that include inpatient services and we have contracts with. Care WI, Family Care and Unity Cares were described related to mental health services.

Mr. Dennis Ferrell moved to approve the report. Supervisor Pauline Jaske seconded the motion. The vote was unanimous, the report was approved. Mr. Farrell remarked it was good to see the report running so close to the budget.

Performance Improvement:

Janet Rasmussen reported for September, October and November 2010 the following departments met all of their Performance Improvement standards: Dietary, Occupational Therapy, Infection Control, Nursing, Housekeeping, Psychology, Lab, Seclusion and Restraint and Inpatient Psychiatry.

Three departments had deficiencies: Social Work - Documentation of attempt to restrict access to firearms – 87%. Medical Services - Telephone orders: signed within 48 hours – 89%. Radiology - Referral form sent with the patient at time of procedure – 80%, Referral form returned with the patient – 60%, Dictated Summary of the procedure filed in the chart – 80%.

Supervisor Pauline Jaske moved to approve the report. Mr. Dennis Ferrell seconded the motion. The vote was unanimous, the report was approved.

Utilization Review:

Beth Doria reported the hospital is at capacity of 28 today, with 11 admissions this week. Eight patients have been here longer than two weeks. Two will be discharged this week. One is awaiting placement in a group home. Five remain symptomatic. Utilization Reviews remains difficult with more denials. Authorizations are just up to the probable cause hearings. If the person stipulates back to inpatient or is held for a final hearing, Beth D. must fight for the authorizations, which are then being given one day at a time. Janet Koller explained we are contracted with Rogers Memorial Hospital to accept our overflow patients, where one patient was recently placed.

Supervisor Vitale asked for the name of a group home someone might go to. Beth D. replied Productive Living Systems (PLS) is very big, located in Whitewater, and they do a remarkable job. Dennis Farrell added PLS will take very difficult cases. Beth D. said other group homes include Lakeview House and Pewaukee House.

Mr. Dennis Ferrell moved to approve the report. Supervisor Pauline Jaske seconded the motion. The vote was unanimous, the report was approved.

Medical and Psychological Staff:

Dr. Rutherford reviewed the credentials of the following physician with recommendation to medical staff for two-year reappointments:

Dr. John Christianson	Gen. Med – Infect. Disease (Associate)
Dr. Michele Cusatis	Psychology (Active)
Dr. Jeffrey Follansbee	General Medicine (Associate)
Dr. Shara Grover	Psychiatry (Active)
Dr. Terry Jakubaitis	General Medicine (Associate)
Dr. Cary Kohlenberg	Psychiatry (Associate)
Dr. Manfred Kreuzpaintner	General Medicine (Associate)
Dr. Rada Malinovic	Psychiatry (Active)
Dr. Mohammad Mallick	Psychiatry (Associate)
Dr. Malti Patel	Psychiatry (Associate)
Dr. Manuel Ramos	Psychiatry (Associate)
Dr. Thomas Wilson	Psychiatry (Associate)

Dr. Rutherford reviewed the credentials of the following physician with recommendation to medical staff for one-year reappointments:

Dr. Benedicto R. Borja	Psychiatry (Associate) Locum Tenens
Dr. Todd Cannon	Psychiatry (Associate)
Dr. Suanne Reed	Psychiatry (Active)

Dr. Rutherford reviewed who have resigned from the medical staff in 2010:

Dr. Anne Koplin	Psychiatry (Associate)
Dr. Antoinette Ducrest	Psychiatry (Active)

Dr. Rutherford stated concern over the large number of physicians whose appointments expire at the end of even dated years. He explained that medical licenses in WI are renewed in odd years. Two years of continuing education credits (CME) are required by the State at renewal. When MHC asks for credits every two years, we don't have a complete record of CME's. He and Dr. Cusatis worked out a program to begin on January 1st each year, to request from the doctors their credits from the previous year to maintain current CME's for all of the doctors. State CME requirements, licensing, and acquiring CME's were reviewed.

Supervisor Jaske asked how services were provided over the weekend. Dr. Rutherford explained there is an on call doctor available for general medicine and psychiatry. When a call is received from hospital or law enforcement on weekends, the assigned psychiatrist runs the initial assessment and writes orders on all admissions. On Monday the regular staff doctors pick up the patients to continue their care. Monday through Friday Dr. Rutherford meets with the Social Worker supervisor to assign patients to the inpatient psychiatrist.

Mr. Dennis Ferrell moved to approve the appointments, reappointments and resignations of the medical psychological staff. Supervisor Pauline Jaske seconded the motion. The vote was unanimous, the appointments, reappointments and resignations were approved.

Next meeting agenda items:

There were no items to add to the agenda. The next meeting will be on Monday, March 7, 2011. Please contact Michele Cusatis with any agenda items.

There was no other business. Dennis moved to adjourn. Pauline - seconded the motion. The meeting was adjourned 2:18 PM.

Respectfully submitted,

Barbara J. Sylvester
Recorder

Approved by: Joseph A. Vitale Date: 3/10/2011